



RESCUE UNION SCHOOL DISTRICT

2390 Bass Lake Road • Rescue, CA 95672

(530) 677-4461 • FAX (530) 677-0719

www.rescue.k12.ca.us

BP / AR and E 1312.2: Community Relations Complaints Concerning Instructional Material

Board Policy 1312.2 - Community Relations: Complaints Concerning Instructional Material

The Governing Board takes great care in the adoption of instructional materials and is aware that all adopted materials may not be acceptable to all students, their parents/guardians or other district residents.

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

(cf. 6161.11 - Supplementary Instructional Materials)

The Superintendent or designee shall establish procedures which will permit proper consideration of any complaints against the use of any instructional materials, including textbooks, supplementary textbooks, library books, and other instructional materials and equipment.

The Board believes the Superintendent and staff are well qualified to consider complaints concerning instructional materials. Complainants are advised to consider and accept the Superintendent or designee's decision as final. However, if the complainant finds the decision of the Superintendent or designee unsatisfactory, he/she may request that the matter be placed on the agenda of a regular Board meeting.

(cf. 1312.3 - Uniform Complaint Procedures)

The Board's decision in any such case will be based on educational suitability and will not be influenced by a desire to suppress information or deny students access to ideas with which the Board disagrees.

(cf. 6144 - Controversial Issues)

Legal Reference:

EDUCATION CODE

18111 Exclusion of books by governing board

35010 Control of district; prescription and enforcement of rules

60000 Power of governing board to select instructional materials

60040-60047 Content requirements for instructional materials

60200-60206 Elementary school material - selection and adoption

60400 Secondary school textbooks - selection and adoption

Management Resources:

CDE PROGRAM ADVISORIES

1002.90 Selection of instructional materials, CIL: 90/91-02

Policy RESCUE UNION SCHOOL DISTRICT

adopted: September 2004 Rescue, California

Administrative Regulation 1312.3 - Community Relations: Complaints Concerning Instructional Material

Complaints concerning instructional materials will be accepted only from staff, district residents, or the parents/guardians of children enrolled in a district school.

Complaints must be presented in writing to the principal. Complaints regarding printed material must name the author, title and publisher, and identify the objection by page and item numbers. In the case of nonprinted material, written information specifying the precise nature of the objection shall be given. The statement must be signed and identified in such a way that a proper reply will be possible.

Individual students may be excused from using challenged materials after the parent/guardian has presented a written complaint. The teacher will then assign the student alternate materials of equal merit. Use of the materials by a class, school or the district, however, shall not be restricted until so directed by the Superintendent or designee.

Upon receiving a complaint, the principal will acknowledge its receipt and answer any questions regarding procedure. The principal will then notify the Superintendent or designee and the teacher(s) involved of the complaint. The Superintendent or designee will determine whether the complaint should be considered on an individual basis or whether a review committee should be convened.

The use of challenged materials by class, school or district shall not be restricted until final disposition has been made by the appropriate review committee.

A review committee may be formed under the direction of the Superintendent or designee. It shall be composed of the principal and five or more staff members selected by the Superintendent or designee from relevant administrative and instructional areas.

In deliberating challenged materials, the review committee shall consider the educational philosophy of the district; the professional opinions of other teachers of the subject and of other competent authorities; reviews of the materials by reputable bodies; the teacher's stated objectives in using the materials; and the objections of the complainant.

The review committee shall determine the extent to which the challenged material supports the curriculum, the educational appropriateness of the material, and its suitability for the age level of the student.

Within 30 days of being convened, the review committee shall summarize its findings in a written report and submit it to the Superintendent or designee for final action. The Superintendent or designee shall notify the complainant of his/her decision no later than 60 days after the complaint was filed.

The report of the review committee together with the Superintendent or designee's recommendation may be brought to the Governing Board for consideration and final decision.

When any challenged instructional material is reviewed by the district, it shall not be subject to any additional reconsideration for 12 months.

County or State-Adopted Material

If the challenged material has been adopted by the County Board of Education, the Superintendent or designee may forward the complaint, without action, to the office of the County Superintendent of Schools for reevaluation and decision.

If the questioned material has been adopted by the State of California, the Superintendent or designee may forward the complaint, without action, to the California Department of Education for reevaluation and decision.

Regulation RESCUE UNION SCHOOL DISTRICT

approved: September 2004 Rescue, California

For further information, please contact the Rescue Union School District Assistant Superintendent of Curriculum and instruction at (530) 672-4811.

Rescue Union School District

*2390 Bass Lake Road
 Rescue, CA 95672
 (530) 677-4461 Office
 (530) 672-2970 Fax*

**Exhibit 1312.2: Community Relations
 Complaints Concerning Instructional Materials**

Citizen's Request For Reconsideration Of Instructional Materials

Citizen's Name:		Phone:
Citizen Represents:		
<input type="checkbox"/> Himself/Herself <input type="checkbox"/> Organization or Group:		
Date:		
TITLE:		
AUTHOR:		
PUBLISHER:		DATE OF EDITION:
Request received by:	Position:	Date:

Please provide the following information:

To what do you object? (Please be specific: cite pages, tape sequence, video frame, and words)

What do you feel would be the result of reading/viewing this material?

For what age group would you recommend this material?

Did you read/view the entire selection?

If not, what percentage did you read/view, or what parts?

Is there anything good about this material?

7. What would you like the school to do about this material?

- Do not assign it to my child.
- Withdraw it from all students.
- Re-evaluate it.

8. Are you aware of how this work has been assessed by literary critics?

9. What do you believe is the thesis of this work?

10. In its place, what work would you recommend?

Signature of citizen: _____

Please file this complaint with the school principal or office of the RUSD Superintendent at the address above.

For Office Use Only

Action taken: _____ Date: _____